

For Posting

JOB OFFER

DIRECTOR

CONSTRUC-PLUS VOCATIONAL CENTRE

The Mille-Îles School Service Centre (CSSMI) has more than 11,000 employees and more than 46,000 students in 84 establishments. The CSSMI defines itself as a learning community focused on the educational success and well-being of its students and staff. Collaboration, kindness, and rigour are the organizational values that promote collective commitment.

Nature of the Work

The Mille-Îles School Service Centre and the Sir Wilfrid Laurier School Board received authorization from the Ministère de l'Éducation to establish a bilingual vocational training centre, Construc-Plus, and to offer the following vocational training programs: Commercial and Residential Painting, Plumbing and Heating, Preparing and Finishing Concrete, Welding and Fitting, and Carpentry. All program content is jointly managed by the two organizations in accordance with the agreements reached between the parties. The Mille-Îles School Service Centre is responsible for the administrative and human resources management of Construc-Plus.

Specific Responsibilities

The position includes, in particular, the following responsibilities:

- Evaluate the needs of the vocational centre and define objectives taking into account all legal provisions and the objectives, policies, and by-laws of the Mille-Îles School Service Centre and the Construc-Plus governing board.
- Assist the governing board in the performance of its functions and powers, attend meetings, and apply the decisions of the governing board.
- Encourage concerted action between the parents, as required, the governing board, clients, the vocational centre's staff, representatives from the education sector and the industry, and other stakeholders, as well as their participation in the centre's life and their collaboration in fostering student success.
- Participate in the development of the Mille-Îles School Service Centre's policies and by-laws, and ensure their application.
- Ensure the promotion of continuing education services.

On a pedagogical and educational level:

- Coordinate tasks related to developing, achieving, and evaluating the vocational centre's orientations and action plan.
- Define the centre's specific objectives and establish programs in line with students' needs.
- Offer and organize all services set out in the Basic Vocational Training Regulation.

In terms of human, financial, and material resources management:

- Participate in recruiting the vocational centre's employees.
- Lead and supervise the professional staff.
- Prepare, administer and monitor the centre's budget.

In terms of information and communications technology:

- Prepare, implement, and evaluate the plan for integrating and using information and communications technology.

On other levels:

- Perform all other functions determined by law.
- Perform, at the request of the Mille-Îles School Service Centre, functions other than those of a director of a vocational training centre.

Minimum Qualifications

- Possess a bachelor's degree in Education or an undergraduate degree in a relevant field of study certifying a minimum three-year university program, or hold a senior executive or senior staff position, requiring an undergraduate degree, in a school service centre or a school board.
- Eight (8) years of pertinent experience.
- A permanent teaching licence issued by the Ministère de l'Éducation.
- Knowledge of vocational training would be an asset.

Particular Requirements

The selected candidate must be bilingual (English and French), both orally and in writing.

STARTING DATE

To be determined

SALARY

Between \$106,427 and \$141,898 (class 09)

EMPLOYMENT STATUS

Regular full-time position (100%)

IMMEDIATE SUPERVISION

Richard Galli, Assistant Director General

DATE OF INTERVIEW

November 7, 2025

CLOSING DATE

November 3, 2025, at 8:00 a.m.

Interested candidates must send their offer of service along with their resume before 8:00 a.m. on November 3, 2025, to
Sylvie Gamache, Executive Secretary, Human Resources Department
by email at DSRH-direction@cssmi.qc.ca

Reference: 2526-CA-005

Only those who meet all above-mentioned criteria will be considered for an interview.
Selected candidates will be required to complete a psychometric test.

The CSSMI has implemented an Equal Access Employment Program and encourages applications from women, Aboriginal peoples, members of visible and ethnic minorities, and persons with a handicap. Applicants who require accommodations during the selection process are invited to contact us. The use of the masculine form is intended solely to simplify the presentation and reading of the text.