
CAREER OPPORTUNITY –MANAGER BUSINESS LICENCING

Reporting to the General Manager, the Manager, Business Licencing is responsible for analyzing data and researching business models to determine the operational design and structure of the Business Licencing work unit.

This position ensures implementation and evaluation of strategies, policies and procedures related to the compliance of Provincial statues, regulations and standards and Regional by-laws and focuses on managing the enforcement aspect of the operational plan.

The Manager, Business Licencing will be the Licencing Officer for the purpose of issuing business licences.

Education & Knowledge

- Degree or 2 year Diploma in Law and Security, public policy & goverance, public administration or other related discipline
- Master's Degree in a related field is preferred.
- Minimum 3 years' experience managing the work of enforcement officers
- Minimum 7 years' experience enforcing administrative policies and procedures related to the following legislation:
 - Provincial Offences Act
 - Highway Traffic Act
 - Public Vehicles Act
 - Municipal Act
 - Smoke Free Ontario Act

Responsibilities

1. Develop the strategies, Regional by-laws, policies and procedures required to support the development of an operational program plan and support its implementation.
2. Manage relationships with internal and external stakeholders.
3. Provide analytical and research support.
4. Develops, manages, and administers annual and multi-year Capital and Operating budgets for the operating unit ensuring support of Council's objectives, financial transparency and accountability, monitoring budget adherence, identifying and explaining variances, and financial reporting is effectively managed in compliance

with corporate financial policies. Ensure goods and services are acquired in accordance with the procurement policy. Authorize, and administer the acquisition of goods and services for the operating unit and direct reports in accordance with the procurement policy and procedures.

5. Manages people resource planning for the division or operating unit, determining ideal organizational structures, identifying desirable role and skill mix requirements and ensuring ongoing work quality and deliverability of results.

To view the full job description and requirements, visit our Careers page. **Job Opening# 20988**

Uncover the wonder of the Niagara Region and join a team dedicated to meeting tomorrow's challenges.....today!

Let us know why you would be an excellent team member by submitting your online application no later than September 20, 2018 before midnight by visiting our 'Careers' page at www.niagararegion.ca. We thank all candidates for their interest however, only those candidates selected for an interview will be contacted.

Great Careers & Healthy Lifestyles

Located between lakes Erie and Ontario, the Niagara region consists of some of Canada's most fertile agricultural land, the majestic Niagara Falls and a dozen communities that are rich in both history and recreational opportunities.

With over 3,000 employees, Niagara Region is responsible for such diverse areas as land use planning, transportation, water and wastewater treatment, waste collection and management, emergency medical services, public health, children's services, and seniors' programs to name a few. Niagara Region offers great career opportunities in municipal service and our competitive salaries, attractive benefits, and wealth of programs will support your personal wellness and professional growth.

We value Choice, Honesty, Respect, Partnerships, and Service. If you share the same passion, we want to hear from you. www.niagararegion.ca

