



Program Supervisor, Social & Housing Services

The City of Cornwall is a progressive community of 47,000 situated on the banks of the St. Lawrence River in Eastern Ontario. Cornwall boasts a modern economy led by forward thinkers and offers an extensive array of urban amenities making it an excellent place to build a career and raise a family.

The City of Cornwall is seeking a Program Supervisor for Ontario Works under the Social & Housing department. Reporting to the Administrator of Social & Housing Services, the Program Supervisor is responsible for providing support, coaching and guidance to the Case Manager and Administrators who assist those applying for Ontario Works benefits and the referral of these individuals to local human services agencies and other pertinent Government programs. The role will develop case plans through the adjudication process and assist with case decisions.

Our ideal candidate will possess a post secondary degree or diploma in a related field along with a minimum of 5 years of experience; must have Supervisory experience; possess excellent interpersonal, organizational, delegation and problem solving skills; strong research and computer skills; experience with Ontario Works or related Ministry programs; Knowledge of SAMS and Bilingualism will be considered assets.

The Corporation of the City of Cornwall offers a competitive starting salary of \$82,654 plus a comprehensive benefits package.

The deadline for submissions is April 30, 2018. Please submit your resume and proof of qualifications in confidence to:

careers@cornwall.ca quoting File: 18-35 Program Supervisor

The Corporation of The City of Cornwall is an Equal Opportunity Employer. Accommodation will be provided in all parts of the hiring process as required. Applicants need to make their needs known in advance.

We thank all applicants for their interest, however, only those selected for interviews will be contacted. Information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.